Department of Anthropology

Graduate Program

Georgia State University

2014-2015
# Table of Contents

General Description.................................................................................. 2

Requirements............................................................................................. 2

Foreign Language Equivalency................................................................. 3

Responsible Conduct of Research.............................................................. 4

Guidelines for Graduate Advisement......................................................... 4

Guidelines for Comprehensive Examination........................................... 4

Thesis Option............................................................................................ 5

Internship Option....................................................................................... 7

Research Practicum Option....................................................................... 8

MA Program Checklist............................................................................. 8

Criteria for GRA and GTA Funding........................................................... 11

Additional Information............................................................................ 13

Anthropology Faculty.............................................................................. 14

Other Anthropologists at GSU................................................................. 15

Important Phone Numbers & Websites..................................................... 16
General Description

The Master of Arts (M.A.) degree program in anthropology is designed to provide rigorous training in anthropological theories, methods, and skills. The program is dedicated to the investigation of a broad range of social, cultural, political-economic, and biological issues, processes, and problems pertaining to the human experience in its present and past dimensions. The anthropology program utilizes resources in metropolitan Atlanta to promote student learning.

Students may select to conduct basic or applied research in consultation with their primary advisor and in line with career aspirations. They can seek comprehensive training in anthropological methods and theory in anticipation of pursuing an academic career in anthropology; alternatively, they can pursue specialized training for a career in applied anthropology, emphasizing how anthropological knowledge can be used to address contemporary problems in medical, educational, and other social service settings. In order to provide graduate students with training specific to their career goals, the program offers a thesis option, an internship option, and a practicum option.

The M.A. program is designed to be completed in two years. During the first year, all students are required to demonstrate competence in the basic theories and methods of anthropology through completion of a four-course core curriculum. Additional coursework is completed in consultation with the faculty. During their second year, students are expected to develop their own areas of interest and expertise within the broader framework of the program. Students are encouraged to take advantage of resources in other departments and schools at Georgia State University, and of neighboring institutions such as Emory University, Georgia Institute of Technology, the Atlanta University Center, the Center for Disease Control and Prevention, and the Medical College of Georgia. Students can also choose to participate in our department’s collaborative programs with the Fernbank Museum of Natural History, the GSU Heritage Preservation Program, the Atlanta Zoo, and a number of local museums and CRM firms.

Degree Requirements

Thesis Option (33 hours)
Practicum Option (36 hours)
Internship Option (36 hours)

The following courses are required:

1. Anth 8000 Anthropological Theory and Praxis (3)
   Anth 8040 Seminar in Anthropology (3) or Anth 8050 Seminar in Applied Anthropology (3)
   One course at the 6000 or 8000 level in Biological Anthropology
   One course at the 6000 or 8000 level in Archaeology

2. One of the following methods courses (as relevant to the student’s MA concentration):
3. Additional 6000/8000-level anthropology courses in area of specialization to achieve a total of 33 semester hours for thesis option and 36 semester hours for practicum and internship options. Up to six hours of graduate courses may be taken outside the anthropology program.

4. Proficiency in a foreign language or approved research skill.

5. A general written and oral examination must be passed on or near the completion of coursework requirements.

6. Thesis option: Either six credit hours of Anth 8999* (Thesis Research), or three credit hours of Anth 8999* plus Anth 8060 (Writing Seminar in Anthropology).

7. Practicum option: Either three credit hours of Anth 8990* (Research Practicum), or Anth 8060 (Writing Seminar in Anthropology).

8. Internship option: Three credit hours of Anth 8910* (Internship).


*Indicates courses graded on a satisfactory/unsatisfactory basis. Grades do not affect GPA.

**Foreign Language or Equivalent Research Skills**

All students must show proficiency in a foreign language by passing the Graduate Foreign Language Test (a standardized exam) or by taking a reading exam through the Department of Modern and Classical Languages. An equivalent research skill from the following list may be substituted for this requirement.

Examples of courses that satisfy research skill requirement:

WST 8004 Feminist Research Methods
PSYC 8230 Program Evaluation in Community Psychology
SOCI 8020 Research Methodology
GEOG 6532 Geographic Information Systems
BIOL 6744 Biostatistics
Responsible Conduct of Research

All graduate students are required to take Responsible Conduct of Research training as part of a methods course during their first year. Courses that qualify for fulfilling this requirement are:

Anth 6670 Methods in Sociocultural Anthropology or Anth 8010 Qualitative Methods in Anthropology (for sociocultural and medical anthropology students)

Anth 6360 Methods and Theories in Biological Anthropology or Anth 6370 Forensic Anthropology (for biological anthropology students)

Anth 6590 Archaeological Methods (for archaeology students)

Additionally, all students are required to take the CITI test (available online at https://www.citiprogram.org), regardless of their subfield. Students will have to complete the test within their first semester.

Guidelines for Graduate Advisement

Students in their first semester will register for classes in consultation with the Director of Graduate Studies. Students must choose a major advisor no later than the end of the first year. This information will be placed in the student’s file. Students may change their major advisor at any time, and this must be noted in their file.

The comprehensive exam committee should be formed during the student’s second semester, or, at the latest, at the beginning of third semester.

Students should meet with their advisor at least twice each semester, and should meet with the Director of Graduate Studies at least once at the beginning of each semester. Students should also meet with the department Chair once per semester.

Guidelines for the Comprehensive Examination

1. Committee
   The student must form a comprehensive exam committee of at least 3 members. The committee includes the major advisor, who will be a regular faculty member within the department. At least one of the other two members should be a regular faculty member within the department. The third member can be a faculty member from another department within the university, or a Lecturer within the department. Any member from outside the university must be approved by the Dean’s Office.

2. Content
   The content of the examination will reflect the general foci of the department, and the particular concentration of the student. A common format for the Comprehensive Exam entails an
examination on three topics: (1) theory; (2) methods; and (3) context of research or practice, i.e., description and preliminary assessment of student’s current research findings. However, the format and content of the Comprehensive Exam is at the discretion of the student’s major advisor, who is responsible for designing the three questions to be included in the examination.

3. Timing
Students should plan to take their comprehensive exam after completing their required courses, and prior to beginning work on a thesis, internship, or practicum. For a full-time student, this should occur by the third semester.

4. Format
The comprehensive exam will be a take-home. The student will submit a comprehensive, annotated bibliography to his or her advisor in the beginning of the semester in which the exam will be taken, as well as a list of potential topics. The bibliography and topics list will guide the student’s preparation, and will assist the faculty in the formation of their questions. The student will have two weeks (14 days) in which to complete the exam.

5. Evaluation
The student will submit the completed examination to his or her major advisor as well as the other two members of the committee. The members of the committee will give their evaluations and feedback to the student’s advisor within two weeks. The major advisor will arrange for a meeting with the student to discuss the content of the examination and explore its issues further. The student will be evaluated on each question, and will receive an overall grade of Pass, Low Pass, Rewrite (one section of the exam needs to be rewritten), or Fail (two or more sections need to be rewritten). If the student fails, the process can be repeated once. After completion of the Comprehensive Examination, the advisor will fill in a Completion Form and will submit it to the Director of Graduate Studies.

Thesis Option

1. Committee
The purpose of the committee is to lend guidance and expertise in all phases of thesis preparation, including organization, data collection, data analysis and interpretation, and writing. The student must form a committee of at least 3 people. The committee includes the major advisor, who must be a regular faculty member within the department. At least one of the other two members should be a regular faculty member within the department. The third member can be a faculty member from another department within the university, or a Visiting faculty member within the department. Any member from outside the university must be approved by the Dean’s office.

2. IRB
Projects involving the study of human subjects will require IRB approval from the Office of Research-IRB. IRB requirements may change over time and according to circumstances. Please see the Office of Research website for instructions and additional information.

3. Thesis
Theses should be approximately 60 to 80 pages long, and should be based on original research. According to guidelines of the Office of Graduate Studies of the College of Arts and Sciences, the purpose of the thesis is to “demonstrate the candidate’s ability to carry out independent scholarly research, to draw logical conclusions from the data gathered, and to present the results in a clear, intelligible, and consistent form.” A document from the Division of Graduate Studies of the College of Arts and Sciences contains guidelines for thesis preparation. Students should obtain a copy of current guidelines.

2. Submission of first draft
Graduating MA students will submit the first draft of their thesis to their advisor at the latest by the second Friday after semester midpoint. If the draft is complete in all its parts, students will be expected to graduate that semester, provided that they successfully defend at least two weeks prior to the College of Arts and Sciences graduation deadline. Students who fail to submit a complete draft by this deadline will postpone graduation to the following semester. Extensions will be granted only in case of documented hardship, and will have to be approved by the Department Chair and the Director of Graduate Studies.

3. Evaluation
The student must orally defend the thesis before his or her committee and any other member of the anthropology faculty who wish to attend. The students may also invite others to attend. The date for the defense is arranged by the student and the thesis advisor, and the defense must be held at the latest two weeks prior to the College of Arts and Science graduation deadline.
Internship Option

1. Committee
The student must form an internship committee of at least 3 people. The committee includes the major advisor, who must be a regular faculty member within the department. At least one of the other two members should be a regular faculty member within the department. The third member can be a faculty member from another department within the university, or a Lecturer within the department. Any member from outside the university must be approved by the Dean’s office.

2. Initiation
The student should consult with the major advisor in order to identify an appropriate agency for an internship. Appropriate agencies may include federal, state, and local government offices, clinics, hospitals, schools, non-governmental organizations, private voluntary associations, and businesses. The student may be paid for the internship at the discretion of the agency. Upon approval of the major advisor, the student will register for 3 hours of ANTH 8910 (Internship) and begin working at the agency. Students may register for an additional 3 hours, but these do not count towards the degree.

3. Progress
It is the responsibility of the student to report to the Committee at least every three weeks about the progress of the internship. The major advisor is responsible for contacting the student’s supervisor at the agency to assess the student’s work. A minimum of 200 hours of work at the agency must be completed.

4. Report
The Internship report should contain a description of the agency and its activities, a literature review of work by anthropologists in similar agencies, a description of typical activities engaged in by the student, problems encountered, an analysis of the experience in the context of anthropological theories and methods, and any other relevant information such as data collected. Internship reports should be approximately 25 pages in length.

5. Evaluation
Graduating MA students will submit the first draft of their thesis to their advisor at the latest by the second Friday after semester midpoint. Students who fail to submit a complete draft by this deadline will postpone graduation to the following semester. Extensions will be granted only in case of documented hardship, and will have to be approved by the Department Chair and the Director of Graduate Studies.

Once the draft is ready for defense, the major advisor will arrange a meeting with the student’s committee. The student will be asked to give a formal presentation about the internship and respond to any questions by the committee. The student will then revise the internship report if necessary. The internship will be given a grade of “pass” when the final internship report is accepted by the committee.
Research Practicum Option

1. Committee
Before the student is allowed to take the Research Practicum, s/he must form a practicum committee of at least 3 people. The committee includes the major advisor, who will be a regular faculty member within the department. At least one of the other two members should be a regular faculty member within the department. The third member can be a faculty member from another department within the university, or a Lecturer within the department. Any member from outside the university must be approved by the Dean’s office.

2. Practicum paper
Upon approval of the major advisor, the student will register for the course Research Practicum (ANTH 8990). The nature of the project will be compatible with the student’s experience, academic interests and career goals. Practicum papers should be approximately 25 pages in length.

3. Evaluation
Graduating MA students will submit the first draft of their thesis to their advisor at the latest by the second Friday after semester midpoint. If the draft is complete in all its parts, students will be expected to graduate that semester, provided that they successfully defend at least two weeks prior to the College of Arts and Sciences graduation deadline. Students who fail to submit a complete draft by this deadline will postpone graduation to the following semester. Extensions will be granted only in case of documented hardship, and will have to be approved by the Department Chair and the Director of Graduate Studies.

Once the draft of the practicum paper is ready for defense, the major advisor will arrange a meeting with the student’s committee. The student will be asked to give a formal presentation about the practicum and respond to any questions by the committee. The student will then revise the paper if necessary. The student will receive a grade of “pass” when the final practicum paper is accepted by the committee. Upon failure of the first attempt, the student may repeat the course once in the following semester. In the interim, a grade of “IP” is issued.

MA Program Checklist

Full-time students should expect to complete their MA in four semesters (not including summers).

Once you have been admitted to the program:

- Meet with the Director of Graduate Studies to discuss your plans and select your classes. Read the MA program handbook very carefully.

- Always consult with the Director of Graduate Studies or your advisor before you register for a class, and make sure that you take a required course as soon as it is offered.
- Activate a student e-mail account and check it frequently. Make sure you read all the e-mails you receive from the University as well as the Director of Graduate Studies. (Check your spam folder frequently, especially at the beginning of your first semester!)

1st semester:

- Attend the graduate student orientation at the beginning of the semester.

- Meet with all faculty members to discuss your research interests and potential topics for your MA.

- Work closely with the Director of Graduate Studies at least until you select your advisor.

- If you are proficient in a language other than English, take the Foreign Language Reading Test. The sooner you fulfill this requirement, the better.

- Take the CITI test at https://www.citiprogram.org, and submit a printout of your Test Completion Page to Martha Mukasa.

- Take a methods course in your subfield. If no such course is offered during your first semester, make sure you take it in your second semester.

2nd semester:

- Take a methods course in your subfield.

- Select an advisor and finalize your research plans.

- Find out if you need an IRB. If so, submit your application.

- Start your research, and begin preparation for your Comprehensive Exam.

- Select your committee members in consultation with your advisor. Fill in a MA committee form, and give it to the Director of Graduate Studies.

3rd semester:

- Apply for graduation. Deadlines are available at http://www.gsu.edu/applying_for_graduation.html. You will not be allowed to apply for graduation in your fourth semester!

- Take your Comprehensive Exam.

- Give a hard copy of your Comprehensive Exam to each committee member.

- Ask your advisor for feedback on your Comprehensive Exam, and make the revisions s/he requests.
4th semester:

- Check graduation requirements and calendar at http://www.cas.gsu.edu/grad_graduation.html

- Schedule a meeting with your advisor as well as the Director of Graduate studies to make sure you have fulfilled all of the requirements.

- If you are writing a thesis, take the CAS formatting seminar and be prepared to upload your draft for format check by the mid-semester deadline.

- **Give your advisor a complete draft of your thesis/practicum/internship paper at the latest by the Friday after the semester midpoint.** If the draft is complete in all its parts, students will be expected to graduate that semester, provided that they successfully defend at least two weeks prior to the College of Arts and Sciences graduation deadline. **Students who fail to submit a complete draft by this deadline will postpone graduation to the following semester.** Extensions will be granted only in case of documented hardship, and will have to be approved by the Department Chair and the Director of Graduate Studies.

- **Do not underestimate the amount of time you will need in order to turn your first draft into a viable thesis/practicum/internship paper.** Use your summer or winter break in order to write a full first draft. Most students go through at least 3 to 4 rounds of revisions (or more!) before their advisor allows them to schedule a defense.

- Schedule a defense with your committee members **after** your final draft has been approved by your advisor. **All defenses should be held at the latest two weeks prior to the CAS graduation deadline.**

- Submit a hard copy of your **final** draft to your committee members **at least one week before the defense date.**

- Reserve the seminar room for your defense. Prepare a 15 minutes presentation where you summarize your research question, methods, and findings.

- Make sure your defense is held **at least two full weeks before the College of Arts and Sciences graduation deadline** (the more time you give yourself, the better. You will need all of it for additional revisions!).

- Have your signature page ready on the day of the defense. The committee Chair will sign it once all the revisions have been made. **Please note: Under no circumstances can signature pages be signed before the thesis/practicum/internship paper has been successfully defended.**

- Submit your signature page to the Office of Graduate Services by the CAS deadline, **and give Martha Mukasa a copy.**
Please remember: this checklist is not a substitute for the information contained in the MA program handbook or individual advising. Work closely with your advisor, and check in with the Director of Graduate Studies at least once a semester.

Criteria for GRA and GTA Funding

In order to be eligible for GRA/GTA funding, students must register for three regular courses (or three courses plus the professionalization seminar) for a total of at least 10 credit hours. Students will also register for enough ANTH 8065 non-thesis hours as to achieve a total of 18 credit hours. GRA/GTA funding may be withheld from students who fall below the required course load. Students’ performance as Graduate Assistants is evaluated every semester, and will be reflected by their ANTH 8065 grade. All students who receive GRA/GTA/GLA/GA funding from the department or other GSU units are required to register for 18 credit hours per semester.

GRA/GTA funding is limited, and is assigned on a competitive basis. Students are ranked each semester on the basis of the following criteria:

1st Semester Students:
- Undergraduate GPA
- GRE scores
- Programmatic needs

Continuing Students:
- GPA and academic performance while in the program
- Performance as GRA/GTA (if applicable)
- Relevant experience and skills
- Programmatic needs

The following circumstances will cause continuing students to be excluded from GRA funding considerations:
- Failure to take comps during the 3rd semester
- Failure to graduate during the 4th semester
- Part-time status

Please Note:

At times, faculty members with an external grant or special teaching needs (e.g., a Critical Thinking through Writing or Writing Across the Curriculum course) may select a graduate student to work with them (and hence receive funding) for a semester. While the quality of a student’s overall performance may be a predictor of such appointments, this form of funding is entirely dependent on the faculty making the selection.
The department may also appoint one or more graduate students to teach introductory courses during the summer. Such appointments are contingent upon programmatic needs as well as students’ overall performance and potential as teachers, and are entirely at the discretion of the faculty and the department Chair.

Please check with the departmental office to verify rates of pay for these appointments.

*Please note: GA funding opportunities become periodically available with other GSU units such as Housing, the Panther Den, the Office of Graduate Services, the Student Center, the Public Health Institute, etc. We encourage you to explore these and other venues for GA funding.*

*The University Office of Student Financial Aid offers additional programs of support. Also, students who find employment with the university may be entitled to a partial tuition waiver covering 2 courses a semester.*
Additional Information

Transfer of graduate credit. Students who enter Georgia State University with master’s-level coursework in anthropology may, with approval, receive up to 6 semester hours of transfer credit toward their elective courses. As soon as possible before beginning their coursework at GSU, they should confer with the Director of the Graduate Program regarding an evaluation of previous coursework. Since course content can vary between institutions, students seeking transfer credit should bring some documentation of the content of each course to the transfer credit evaluation. Transfer credit must be approved by the faculty advisor, graduate director, the departmental chairperson, and the Office of Graduate Studies of the College of Arts and Sciences.

Minimum academic standards: Students must maintain a minimum GPA of 3.0 throughout their graduate coursework at GSU. Students receiving more than two “C”s or one “F” will be subjected to scholastic termination.

For further information on the M.A. program, contact

Emanuela Guano  
Director of Graduate Studies  
Department of Anthropology  
Georgia State University  
33 Gilmer Street  
Suite 335 Sparks Hall  
Atlanta, Georgia 30303  
E-mail: eguano@gsu.edu  
Tel.: 404-413-5152; Fax: 404-413-5159
Anthropology Faculty

Steven P. Black, Ph.D., University of California, Los Angeles, 2010, Assistant Professor. Medical anthropology, linguistic anthropology, and ethnomusicology; HIV/AIDS, southern Africa, neoliberalism/globalization and international aid, creativity and verbal art, stigma, jazz and gospel music.

Jeffrey Barron Glover, Ph.D., University of California, Riverside, 2006, Assistant Professor. Mesoamerican archaeology with a focus on the ancient Maya, social and political implications of settlement pattern studies, Geographic Information Systems (GIS) applications, development of social complexity, Mexico (Yucatan), and El Salvador.

Emanuela Guano, Ph.D., University of Texas-Austin 1999, Associate Professor. Sociocultural theory, urban studies and space & place; public and visual culture; class, gender, and work; citizenship and the state; globalization; Italy and Mediterranean Europe; Argentina.

Kathryn A. Kozaitis, Ph.D., University of Michigan, 1993, Associate Professor. Sociocultural theory, ethnography, ethnicity, comparative social organization and cultural change, community organization, educational reform, cultural and urban applied anthropology, Mediterranean, Europe, contemporary U.S.

Nicola Sharratt, Ph.D., University of Illinois at Chicago, 2011, Assistant Professor. Archaeology, Andean South America with a focus on the Tiwanaku, political collapse, identity, craft production, geochemical analysis.

Jennifer Patico, Ph.D., New York University 2001, Associate Professor. Sociocultural anthropology, consumption and material culture, globalization, gender, social change, postsocialism, Russia and Eastern Europe.

Faidra Papavasiliou, Ph.D. Emory University 2008, Lecturer. Economic anthropology; consumption; sustainability; money; social movements and collective action; globalization; development; social theory; virtual worlds; Mexico and U.S.

Bethany Turner, Ph.D., Emory University 2007, Associate Professor. Biological anthropology, paleodiet, the political economy of food in history, bioarchaeology, nutritional anthropology, Peru.

Cassandra White, Ph.D., Tulane University, 2001, Associate Professor. Medical anthropology, qualitative methods, folk models of disease, medical discourse, leprosy, Brazilian popular culture, Latin America

Frank L’Engle Williams, Ph.D., University of Massachusetts-Amherst, 2001, Associate Professor. Biological anthropology, human evolution, osteology, primates, ontogeny, growth models, craniosynostosis, race, Belgium, and the Netherlands.
Other Anthropologists at GSU

Sarah Brosnan, Ph.D.; Assistant Professor, Department of Psychology, Brains and Behavior Program & Language Research Center. Emory University, 2004. Cooperation, inequity, barter, social cognition, and economic behavior, primarily in non-human primates.

Doris Derby, Ph.D.; Director, Office of African American Student Services Programs Minority Advising Program Officer for the University System of Georgia. University of Illinois/ Urbana. Social and cultural anthropology; African-American studies.


Melinda Hartwig, Ph.D.; Associate Professor. School of Art & Design, Art History Program

Megan Sinnott, Ph.D.; Assistant Professor, Women’s Studies Institute. University of Wisconsin, Madison. Globalization and sexuality; queer theory; transnational media studies, anthropology of gender and sexuality.

Lela Urquhart, Ph.D.; Assistant Professor, Department of History. Stanford University, 2009. Colonial Religion and Indigenous Society in the Archaic Western Mediterranean: Religious Integration in Sicily and Sardinia between 750 and 400 BCE.
IMPORTANT CONTACT INFORMATION AND WEBSITES

DEPARTMENT OF ANTHROPOLOGY

Emanuela Guano, Director of Graduate Studies………………………………… (404) 413-5152
eguano@gsu.edu

Frank L. Williams, Chair……………………………………………………… (404) 413-5154
frankwilliams@gsu.edu

Front Office……………………………………………………………………… (404) 413-5156

COLLEGE OF ARTS AND SCIENCES

Admissions………………………………………………………………………… (404) 413-5042

Financial Aid……………………………………………………………………… (404) 413-2400

UNIVERSITY

Registrar’s Office/One Stop Shop……………………………………………… (404) 413-2600

Office of International Services………………………………………………… (404) 413-2070

Campus Housing………………………………………………………………… (404) 413-1800

IMPORTANT WEBSITES

Anthropology Department http://www.cas.gsu.edu/anthropology

College of Arts and Sciences/Grad Studies http://www.cas.gsu.edu/graduate_studies.html

Office of Institutional Research/IRB http://www2.gsu.edu/~wwwire/approval/irb.htm

Georgia State University is an equal educational opportunity institution and is an equal opportunity/affirmative action employer.